

Dear Parents

General Permission Slip

I am writing to explain the way we organise trips at school. We ask you to sign a general permission slip at the beginning of the first year, and once again when your child moves into Key Stage Two, which will give us permission to take your child out of school.

Of course we will inform you about all the trips that we organise and so we will not take a child out of school without first sending out a letter to let you know the details of the trip. This letter will let you know about the date and time of the trip as well as any details of the voluntary contributions we are asking for. As you know many of our trips could not take place without these contributions from you and we are grateful for your donations.

Set out below is the general permission slip and I would be grateful if you could sign it and return it to school.

Yours sincerely

Mark Maksymiw
(Headteacher)

Foundation Stage and Key Stage 1 – General Permission Slip

Name of child: _____ Class _____

I give permission for my child to take part in school trips whilst in the Foundation Stage and Key Stage 1 and understand that I will be informed about the trips before they take place.

Parent Name: _____ Signature: _____