

## How to appeal against an admissions decision

Outwoods Edge Primary School uses the local authority service for all appeals. Please click on this link to access more information:

<http://www.leicestershire.gov.uk/education-and-children/schools-colleges-and-academies/appeal-against-a-school-decision>

The timetable for appeals is shown below:

### School Admission Appeals Timetable 2016/2017

#### Mid-term or in-year transfers

If you have applied for a school place outside the normal round i.e mid-term, and been refused, then you must lodge an appeal within 20 school days of being notified that your application was unsuccessful.

Your appeal will be heard within 30 school days of the appeal being lodged.

#### September 2016 entry

First time admissions or transfer applications for admission in September 2016 will be heard according to the following timetable as long as the appeal is submitted on time:

| Offer Date                   | Appeals lodged by     | Appeals to be heard by                     |
|------------------------------|-----------------------|--|
| Primary Monday 18 April 2016 | Wednesday 18 May 2016 | Tuesday 30 August 2016<br>(40 school days) |

#### Late Applications and Appeals

Applications for a school place received after the relevant closing dates i.e. after 15 January for first time admissions are classed as late.

If your application was late, you must appeal within 20 school days of being refused the place. Your appeal will be heard up to 40 school days from the date it was lodged.

Appeals lodged after the deadline will be heard within 40 school days of the appeal being lodged.

